

Medical Requests

Option	Form Opening Time	Information
New Conditions	8am-3pm	Please fill this in if you require help with a new health problem that you feel may need a same day response.
Existing Conditions	8am – 1pm	Please fill this in if you require a follow up appointment for the future or want to book a non urgent appointment about a pre-existing health condition. Please note, if you think you need an appointment today, please complete the new conditions form.
Health Review	8am – 5pm	Please fill this in to submit a nurse enquiry such as appointments for long term condition reviews, dressings, stitch removal, vaccinations and smears.
Other Medical Requests	8am – 12noon	Please fill this in if you want help with a miscellaneous clinical request. Please give as much detail as possible so that the Doctor reviewing your submission is able to process your request.

Administrative Requests

Option	Time	Viewing Message
Register as a new patient	8am - 6pm	
Doctor's letter	8am – 1pm	Please fill this in to request a letter or report. Please note, there are certain letters which are non NHS work and will incur a private fee and we aim to complete these within 28 days. Please see 'Services - Non-NHS Services' for further details.
Fit Note Request	8 am – 1pm	Please fill this in to request a sick note. A sick note is not required for the first 7 calendar of absence. For this period you are able to self certify. Please note, if you are well enough to return to work at your normal capacity following a period of sickness, no documentation from a Doctor is required.
Medication Request	8am – 5pm	If you are unable to request your medication on the NHS app or have medication queries, please fill in this form. Please include specific details such as the name of the medication and dosage. If you think you are having an adverse drug reaction, please fill in the new conditions form
Test Result	11am – 5pm	If you are unable to access your test results via the NHS app please complete this form. For tests requested by the Hospital, you will need to contact the Consultant's secretary for them as the results will go directly to them.
Other Admin Request	8am – 5pm	Please fill this in if you wish to make an administrative request.